

eDoX



eDoX is an integrated solution for document imaging and workflow management. eDoX not only provides you with paperless office environment but security, backup, indexing and several other key benefits. The organizations requiring secure, fast and economical handling and processing of large document must need eDoX Document Management. These managed documents span the enterprise and fuel the day to day operation of the company.

eDoX is the most flexible and easiest to use document management and archiving software available today. Storing and retrieving large numbers of paper documents has, up until now, been an onerous task. eDoX solves the problems faced when using a manual document filing system alongside an electronic document system.

Features:

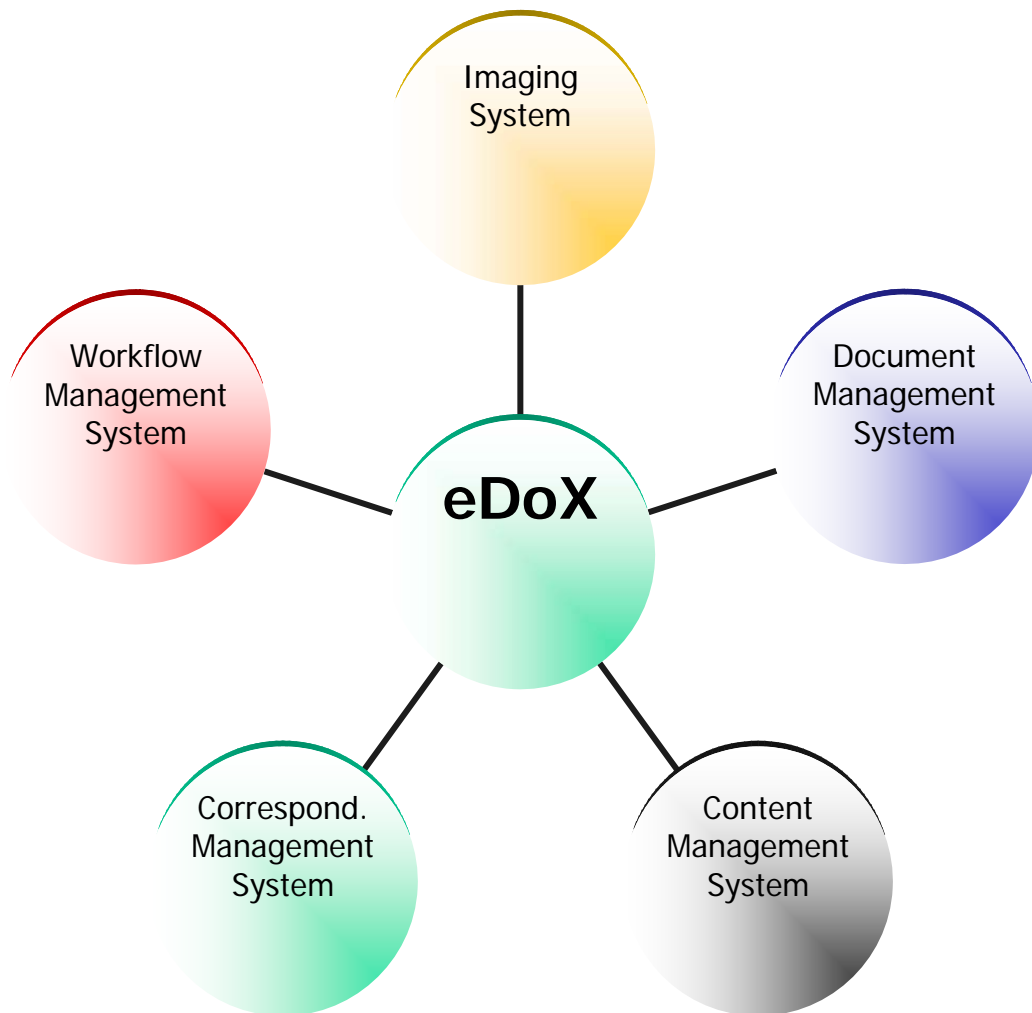
- Bilingual Interface
- Remote access
- Cabinet hierarchy
- Media management
- Document handling and manipulation
- Image manipulation
- OCR
- Index card manipulation
- Advanced search options

- Revisions
- Check-in/check-out management
- System Report management
- User friendly environment
- Attractive User interface
- Online help
- Windows 95/98/2000/XP Support

Additional Features

- Multi-Lingual DMS
- Auto Compression of images and electronic files
- Multiple Security Levels
- Built-in Image Editor
- Integrated Workflow System
- Internal Mailing
- Backup Scheduling/Restoring
- Easy Upgrade of License & Software
- Full Featured web based module with Remote Administration
- Strong Window Integration
- Open System
- Comprehensive and User Friendly Search options
 - Advance Search
 - Search by All Attachments
 - Quick Search
 - Content Search
 - Sql Search
- Workflow Reports
- Exclusive Document Management Facility
- Integration with Microsoft OCR
- Integration with SQL server, Oracle, IBM DB2

URL: www.edox.com



Components:

eDoX Admin

eDoX Admin module is the built-in component of eDoX. This component is used

to define and manage the users, groups, security, media, cabinets, etc. This simple but powerful tool is very useful for system administrators for central maintenance and online monitoring. Moreover it provides the system reports to analyze the productivity of users, activity of users, media status, etc.

eDoX Production

eDoX Production is the built-in component of eDoX. This component is used to manage all document related operations like creating the index cards, scanning the documents, importing/exporting the documents, etc. Searching of documents and other objects can also be done by this module.

eDoX Browser

eDoX Browser is the subset of eDoX Production software. This is designed for the managers of organization for data retrieval and search purposes. eDoX Browser uses less resources and has low cost.

eDoX Online

eDoX Online is the web based interface of eDoX Admin and eDoX Browser. This is a very useful tool for remote administration of eDoX. As this is a web-based component, so it makes eDoX a platform independent, therefore the clients can use MAC OS, Linux or some other TCP/IP based operating system to work on eDoX.

eDoX Workflow

eDoX Workflow is an integrated part of eDoX DMS. It provides the facilities to create different processes being done in any Organization. Each process will have different stages of processing. So the documents will be Routed automatically to desired Stages and concerned person will receive the electronic

document with comments. For automatic routing, few conditions can also be applied, based on which, document will go to some specific stage.

eDoX Mobile

eDoX Mobile module will help you to continue your work even if you are thousands of miles away from your desktop. While you are going to a new continent, just make a quick and easy-to-navigate CD by using "eDoX Mobile Generator" module and move a few of your important documents on CD. That CD will work for you on any Windows-based computer and you would be able to search and print your documents quickly.

eDoX Mailing

eDoX is a sophisticated system to send documents by e-mail. User can select one or more documents from Index card to send by mail. The document will be sent as attachments of mail by using any SMTP-based mail server.

eDoX Routing

eDoX routing is a module to send messages and documents to users of eDoX. It's a messaging system which does not require the installation of any mail server.

eDoX Inbasket

eDoX Inbasket module is used to send your documents to some other eDoX user. For example, a data entry operator can scan a few documents and can pass these to the manager of the department through eDoX Inbasket and the manager will put these documents in appropriate Index card or will forward it to some other user.

eDoX Image Editor

eDoX Image Editor supports manipulation of more than 120 different Image File Formats. By using the eDoX Image Editor, users can attach the Annotations, Rubberstamps, Cross References, Hotspots, etc. It also supports the Image Level Security to protect the part of image from some users. All other image manipulation functions like Zooming, Rotation, Skewness, Color Management, etc. are also available in eDoX Image Editor.

Image Manipulation

User can set colors and resolution of scanned image; also many tools are available for image manipulation like

- Magnifier
- Flip
- Shear
- Image
- Reverse
- Rotate
- rotation
- Darkening and graying of image
- Resizing
- Zooming
- Changing image contrast, saturation, brightness hue etc.
- Different drawing tools like rectangle, ellipse, line circle etc.
- Highlighter
- Free hand pen
- And many more...

eDoX ADSI Users Import Utility

eDoX ADSI Users Import utility is used to import the Windows NT/2000 based Users into eDoX. While running this utility, you can see the list of users of any computer or domain & then can select few of them to import into eDoX system. This utility will save a lot of time to redefine the users in eDoX.

eDoX Backup Manager

Use eDoX Backup Manager Software to make the backup copies of eDoX database/documents. By using this tool, you can take the Immediate Backups or can schedule the backups. You can also make the Backup profiles, in which you can select specific cabinets to be backed up, etc. You can also specify either to take the backup of documents/revisions or not

Advanced search options

There are many search option in eDoX like advance SQL search for advance users and for beginners there are many other options too like search by name sticky notes, bookmarks, keywords, and links etc.

Sticky notes

eDoX gives a feature to attach some comments with the document or index cards. Used for searching purpose as well.

Bookmarks

eDoX gives a feature to attach some bookmarks or reminders with the document or index cards. Used for searching purpose as well.

Keywords

eDoX gives a feature to attaching some keywords or reserve words, like special terminologies with the document. Used for searching purpose as well.

Links

eDoX gives a feature to refer one object with other. Means to create a link between two objects e.g. a link from node to an index card. Used for searching purpose as well.

Revisions

Document management capabilities such as access and revision control are available too. You can get back your changed document anytime you want. All the changes in the document are being tracked even after closing the application.